# Whitesboro



2013-2014

**CALENDAR** 

## WHITESBORO CENTRAL SCHOOL BOARD OF EDUCATION

The Whitesboro Board of Education is committed to striving for higher student achievement in all of our academic and related program offerings. The Board has worked hard to allocate appropriate resources that will allow the school district to pursue the lofty goals of having all students graduate career, college, and life ready. Please review the information on this and the following page to help you better understand the role and organizational structure of the Board of Education. It is the hope of each school board member that our students enjoy a positive learning environment throughout their school experience.

As the Whitesboro Board of Education, we welcome parents, students, staff members, community residents, and other interested persons to our meetings. We appreciate your interest in and concern for our school system. The board can better represent its constituents when members of the community take the time to observe the board in action, express opinions and ask questions.

#### What is the Board of Education?

The board is the official policy-making body of the school district. The Board is composed of seven members, elected by the public, who serve three-year terms of office. Board of Education members receive no paid compensation for their services.

#### What are the responsibilities of the Board?

- Establish district policies.
- Identify district philosophy and direction.
- Develop an annual budget for voter approval.
- Act on the Superintendent of Schools' recommendations regarding personnel matters.
- Review programs and instructional materials.

No person or group of persons acts in the name of the Board. All motions require a majority vote before the Board can act. A board member acts in an official capacity only during an official Board meeting. The Board employs a Superintendent of Schools as the Chief Executive Office of the School District. The Superintendent of Schools is responsible for the day-to-day operations of the district and administration of Board policies, programs and plans for Board action.

#### **How are Board Meetings conducted?**

- 1. Call to Order
- 2. Quorum Check
- 3. Pledge of Allegiance
- 4. Public Comment
- 5. Consent Agenda
- 6. Superintendent's Reports and Presentations
- 7. Old Business
- 8. New Business
- 9. Discussion
- 10. Public Comment
- 11. Executive Session
- 12. Adjournment

## **TABLE OF CONTENTS**

Board of Education Message	2
Questions and Answers	3
Elementary Schools Information	4-6
Middle School Information	8-14
High School Information	16-22
High School Guidance	24-26
Drug-Free Zone & Section 504	
Health/Immunization Requirements	29
Supporting Our Community	31-32
District Information	30
General Information	33-34
District Music Program	35-36
School Breakfast/Lunch Program	
Athletic Eligibility	
Phone Directory	

## Notice of Compliance

The Whitesboro Central School District does not discriminate on the basis of gender, race, color, national origin, handicap or age in employment or in providing student access to educational programs, courses and activities. This policy is in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. Any alleged grievances should be reported to the appropriate compliance officer. Compliance officers are as follows: Section 504/ADA Coordinator, Beth Ann Blynt; Director of Guidance, Counseling and Pupil Personnel, Whitesboro High School, 6000 State Route 291, Marcy, N.Y. 13403-3037, 315.266.3240 or Title IX Coordinator, Assistant Superintendent Susan Synakowski, District Administration Building, 67 Whitesboro St., Yorkville, N.Y. 13495, 266.3302.

### WHITESBORO CENTRAL SCHOOL BOARD OF EDUCATION



Thomas Schoen Jr. President



Michael Head Vice President



Edward Blake



Steven Farr



Michael Geller



John Harmon Jr.

#### If I attend a Board meeting, must I stay until the end?

Don't worry if you have to leave early. We won't be offended. Some of you will leave at the conclusion of the "public comment" section of the agenda, some of you will stay longer and some of you will stay for the entire meeting.

#### Can the public speak at Board meetings?

Normally, the Board will allow opportunities for the public to speak both at the beginning and end of each meeting. You will be asked to state your name and address before speaking. Visitor comments will be limited to three minutes each. The President will curtail discussion on a topic to ensure that others have an opportunity to speak and that there is sufficient time to consider all agenda items. The Board of Education members will not engage in dialogue with the public during this time.

Comments relative to personnel or students are inappropriate to address in an open session and will not be allowed.

#### **What is Executive Session?**

Occasionally it is necessary for the board to conduct a discussion on a confidential matter which, under State Education guidelines, requires a "closed" or executive session. Such topics could include personnel matters involving a specific person, negotiations' strategies, building rental, or property acquisition. Although these discussions are not open to the public, any action on an executive session item must be taken in open public session. Executive sessions

are usually held before or near the end of meetings. Only items which fall in the executive category can be discussed during such a session.

#### When and where does the Board of Education meet?

The Whitesboro Central School Board of Education typically meets at 7:00 p.m. on the first and third Tuesday of each month during the school year, and once each month in December, July and August. Meetings are held at the Administration Building at 67 Whitesboro Street in Yorkville, or at one of the school buildings in the District. Please refer to our website at www.wboro.org for updated information regarding the Board of Education meeting schedule.

#### Do you have a concern?

The Board encourages parents and community members who have a concern about their children's education or other school-related problems to **try to resolve them first at the level most directly involved**, usually the classroom teacher or the building principal.

If you feel that the district officials have not brought your concern to resolution, you may contact the Board through written communication sent to the Board President at the District Office. The President will relay your concerns to the entire Board and they will discuss your problem.

#### **District Website**

As part of continuing efforts to provide updated information to parents, students, community members, and staff, the Whitesboro CSD has transitioned to a newly redesigned website. In addition to a new appearance, the new district website includes streamlined navigation menus and dedicated buttons to help district stakeholders quickly find the information they need.

The redesigned site also includes a new district calendar, a consolidated "Upcoming Events" feed, news and announcements, and more. The new calendar system enables visitors to view all school and district calendars on a single page, with the ability to filter events by type. The new site is accessible from mobile devices, such as tablets and smartphones.

Website content will continually be added and updated during the 2013-2014 school year.

## **ELEMENTARY SCHOOLS INFORMATION**

#### **Deerfield Elementary School**

115 SchoolHouse Rd. • Deerfield, NY 13502 • 315.266.3410 School Hours: 9:10 a.m. - 3:30 p.m.

Ms. Kelli L. McGowan, Principal Nurse: 266.3414 • Fax: 797.7145

#### **Hart's Hill Elementary School**

8551 Clark Mills Road • Whitesboro, NY 13492 • 315.266.3430 School Hours: 9:10 a.m. - 3:30 p.m.

Mrs. Lisa Putnam, Principal Nurse: 266.3434 • Fax: 768.9855

#### **Marcy Elementary School**

9479 Maynard Drive • Marcy, NY 13403 • 315.266.3420 School Hours: 9:10 a.m. - 3:30 p.m.

> Mrs. Kim Newton, Principal Nurse: 266.3424 • Fax: 735.3358

#### **Westmoreland Road Elementary School**

8596 Westmoreland Road • Whitesboro, NY 13492 • 315.266.3440 School Hours: 8:30 a.m. - 2:45 p.m.

Mr. David Russo, Principal Nurse: 266.3444 • Fax: 768.9789

## Parent-Teacher Organization (PTO) Parent-Teacher Association (PTA)

Parents and teachers share a common bond in the education and development of children, so it is only natural that the PTOs or PTAs work toward the goal of making each child's school experience a happy and fruitful one. The communication evolving from a good parent-teacher relationship can promote knowledge, input and support for the school program. The unified efforts of home and school ensures a consistent, intelligent approach in helping children grow into well-rounded adults. To learn more information about the PTA/PTO organization, call your child's school.

## PTA/PTO 2013-2014 Officers Deerfield Elementary PTA

President: Julie Dutcher • Vice President: Gail Hoffman Recording Secretary: Alka Sowich • Corresponding Secretary: Laura Nixon Treasurer: Avery Graziano

#### **Hart's Hill Elementary PTO**

President: Erin Huggins • Vice President: Maura Bednarczyk Recording Secretary: Tina DeSantis Corresponding Secretary: Tina DeSantis • Treasurer: Liz Kopek

#### **Marcy Elementary PTO**

Co-Presidents: Melissa Bauer & Beth Scarafile Co-Vice Presidents: Kim Potrzeba & Ben Giorgi • Treasurer: Sarah Bono Teacher/Parent Liason: Kris Oczkowski

#### **Westmoreland Road Elementary PTO**

President: June Dzialo • Vice President: Aaron Sperbeck Secretary: Katie Goodman • Treasurer: Sherry Brinck

#### **General Information**

Parent Conferences: Students at Westmoreland Road Elementary will be dismissed at 11:15 a.m. Students at Deerfield, Hart's Hill and Marcy Elementary Schools will be dismissed at noon. Tentative dates for the 2013-14 conferences are:

Friday, Nov. 15; Wednesday, Nov. 20; and Tuesday, Nov. 26

Report Cards: Report cards will be given out at conference time in November and sent home in February, April and June.



## **SEPTEMBER 2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day	3 Superintendent's Conference Day 7 p.m. BOE Mtg.	4 Superintendent's Conference Day Rosh Hashanah Begins	5 First Day of School	6 Rosh Hashanah Ends Reg. Deadline for 10/5 SAT	7
8 Grandparent's Day	9	7/8th Gr. School Pictures 6-7:30 p.m. Deerfield Back-to-school Night	11 Patriot Day 5 p.m. Deerfield PTA Mtg. 7/8th Gr. School Pictures	Parkway School Pictures  6-7:30 p.m. Marcy Parents' Night  Marcy PTO Mtg.	13 Yom Kippur Parkway School Pictures	14
15	6:30 p.m. Parkway Open House 7 p.m. Hart's Hill PTO	6:30 p.m. MS Open House 7 p.m. BOE Mtg.	Hart's Hill Pinwheels for Peace 6-7:30 p.m. Hart's Hill Back-to-School Night 6:30 p.m.West. Rd. PTO Mtg.	5:30-7 p.m. Deerfield Party on the Playground & Hot Dog Roast 7 p.m. Rachel's Challenge, MS Aud.	Hart's Hill K-2 Family Night	ACT Exam @ Other Area High Schools
22 Autumn Begins	6:55 p.m. HS Back-to-School Night	6 p.m. Annual Title I Mtg., HS Library Deerfield School Pictures 6-7:30 p.m. West. Rd. Open House	25 Deerfield School Pictures	26 Hart's Hill School Pictures	ACT Reg. Deadline for 10/26 exam Hart's Hill 3-5 Family Night Deerfield Spirit Day, Wear Blue & White!	28
29	30		AUGUS  S M T V  4 5 6 11 12 13 1 18 19 20 2 25 26 27 2	V T F S 1 2 3 7 8 9 10 4 15 16 17 1 22 23 24	S M T N 1 6 7 8 13 14 15 1 20 21 22 2	

## **ELEMENTARY SCHOOLS INFORMATION**

**Changes in Assigned Transportation:** All children riding buses are assigned to ride a specific bus. If parents wish their children to walk to or from school, they may do so. Parents should send in permission slips. These notes should state the time that the permission covers. It may be a blanket permission for the year or it may be for more specific occasions. From time to time, parents may need their child to ride a different bus from school (e.g., Cub Scouts, Brownies, grandmother's house, etc.) A written request for this change must be sent to school with the child. The Main Office will furnish instructions to the bus driver. This procedure applies to any change in a child's transportation assignment.

**Attendance and Excuses:** In New York state, there are Excused and Unexcused reasons for absence.

**Excused**: An absence, tardiness or early departure may be excused if due to personal illness, or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinic, or other such reasons as may be approved by the Board of Education.

**Unexcused:** An absence, tardiness or early departure is considered unexcused if the reason for the lack of attendance does not fall into the above categories (e.g., family vacation, hunting, babysitting, haircut, attend non-school related sporting events, oversleeping) In case of illness or injury at school, parents will be notified to pick up and assume care of the child.

Parents should call the Nurse's Office the morning of the absence. A written excuse for an absence from school is required and should be brought to school the day the child returns to school. The excuse should include: child's name, dates of absence, reasons for absence (if illness, type), and parental signature.

**Attendance Letters:** In accordance with our Attendance Policy and the No Child Left Behind Act, parents/guardians will be receiving an Attendance Letter every 5, 10, 15, 20, 25 days that your child is absent or tardy. Excessive absences will be handled through our Social Workers' Office.

**Disciplinary Procedures:** Consistency is the essential requirement of any disciplinary policy. To maintain this consistency, we have developed procedures for discipline that are included in our Student-Parent Handbook.

Physical Education: Sneakers are required for all physical education classes. Children in Fourth and Fifth Grade must wear physical education uniforms for physical education class.

**Recess:** Students should not wear sandals or loose-fitting shoes on the playground. Students excused by a doctor from physical education for physical needs or lack of equipment are not allowed to participate in recess.

**Health Care:** The school nurse is on duty in the health office to care for students health needs. During the year, each child receives screenings for vision and hearing. Physicals are given by the school doctor to kindergarten, second, and fourth grade students unless they receive one by their family physician. **The school nurse is not** allowed to dispense medication of any kind without written direction from a physician.

**Breakfast/Lunch Program:** Balanced meals are prepared by the lunch director and are served each full school day. Meals include milk and dessert and the cost is TBD, please check our Web site for updates. Monthly menus are **sent home with** each student. Children may also purchase any of the following: extra milk, ice cream and snacks for an additional fee. Free/Reduced lunch forms need to be completed yearly.

Building Safety: This year we will continue to implement the following building safety procedures to ensure that your child is in a safe and secure learning environment.

- 1. **ALL** visitors **MUST** report to office.
- **All visitors** must have permission from the principal, coordinating teacher, or secretary to proceed to any other area.
- Visitors and volunteers are expected to sign in at the office and wear a visitor's badge.
- Visitors and volunteers must sign-out and return the badge upon leaving.
- The building principal must approve all volunteers. Volunteers must complete a volunteer application. Applications are available in the office.
- All doors will be locked except the main door. All of the doors have crash bars and can be exited even if they are locked from the outside.
- 7. All students arriving or leaving the building with a parent must be signed in/ out at the main office. School secretaries will call the student to the office.

**Psychological and Social Work Services:** A psychologist and social worker are available to meet with children and parents upon referral by the teacher, parent, or principal. These mental health services are focused upon preserving the child's well-being and helping him or her adjust to the school surroundings. The psychologist and social worker work closely with parents and teachers. Referrals to these specialists should be viewed as a positive step in helping children.



## **O**CTOBER 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
S M T 1 2 3 8 9 10 15 16 17	MBER 2013  W T F S 4 5 6 7  11 12 13 14 18 19 20 21 25 26 27 28	7 p.m. BOE Mtg.	6 p.m. MS PTO, Parkway Cafeteria	Reg. Deadline for 11/2 SAT Marcy School Pictures	Blue & White Weekend 1:30 p.m. Pep Rally, HS Gym Marcy School Pictures	Blue & White Weekend 7-10 p.m. Blue & White Dance, HS Pit SAT Exam @ Other Area High Schools
6	7 p.m. OCMEA Music Educators Recital, HS Auditorium	8 HS Yearbook Pictures	<b>9</b> 5 p.m. Deerfield PTA Mtg. HS Yearbook Pictures	10 HS Yearbook Pictures	11	12
13	14 Columbus Day  No School	<b>15</b> West. Rd. Picture Day 7 p.m. BOE Mtg.	7 p.m. NJHS Induction Ceremony, MS Aud. West. Rd. Picture Day 6:30 p.m. West. Rd. PTO Mtg.	<b>17</b> West. Rd. Picture Day	18 HS Progress Reports Issued	19
20	<b>21</b> 7 p.m. Hart's Hill PTO Mtg.	22	23	7 p.m. HS Optimist Club "Collage Concert"	6:30 p.m. Fall Fest, Parkway 7-9 p.m. MS Halloween Dance Hart's Hill Fall Festival	ACT Exam @ Other Area High Schools 7-10 p.m. HS Halloween Dance
27	28	29	<b>30</b> West. Rd. Trick-or-Treat Night	31 Halloween  Marcy Halloween Parade  Deerfield Halloween Parade	S M T V 3 4 5 10 11 12 1 17 18 19 2	

## MIDDLE SCHOOL CAMPUS INFORMATION

#### **Whitesboro Middle School Building**

75 Oriskany Boulevard • Whitesboro, N.Y. 13492

Telephone: 266.3100 • Main Office Fax: 768.9770

Attendance Office Fax: 266.3198

#### **Parkway Building**

65 Oriskany Boulevard • Whitesboro, N.Y. 13492

Telephone: 266.3176 • Fax: 768.9882

#### **Administration:**

Mr. John Egresits, Campus Principal, grades 6, 7 & 8: 266.3110 Ms. Sheryl Williams, Assistant Principal, grades 7 & 8: 266.3118 Mrs. Tammy Smith, Assistant Principal, grade 6: 266.3176

#### **Guidance:**

Ms. Anne Marie Gates – grade 6: 266.3165 Ms. Elizabeth Militano – grade 7: 266.3115 Ms. Bridget Kuhn – grade 8: 266.3113

#### Main Office:

Grade 6: 266.3176 Grades 7 & 8: 266.3110

#### Nurse:

Ms. Amy O'Brien-grade 6: 266.3164 Mrs. Sharon Scharbach-grades 7 & 8: 266.3114

**Attendance:** There are three general categories of absence: **Legal reasons** – illness, sickness or death in the family, religious observance, court appearance, doctor or dentist appointment, and college visitation; **Illegal reasons** – visiting friends or family, vacation, hair appointments, shopping, working at home, baby-sitting for siblings, or oversleeping; **Truant** – A student is absent from school without parental/guardian permission.

When students are absent, parents or guardians should call the school before 8 a.m. An answering machine is available for messages 24-hours a day.

- Grades 7/8 at 266.3117
- Gr. 6 at 266.3164

Upon returning to school each sixth grade student is required to present to his/her first period teacher a written, signed excuse with the date of each absence or

	Bell Schedule (Grades 6-8) Buses Unload at 8:00 a.m.					
Regular	r Day					
Homeroom	8:08 – 8:13 a.m.					
Period 1	8:16 – 8:57 a.m.					
Period 2	9:00 – 9:40 a.m.					
Period 3	9:43 – 10:23 a.m.					
Period 4	10:26 – 11:06 a.m.					
Period 5	11:09 – 11:49 a.m.					
Period 6	11:52 – 12:32 p.m.					
Period 7	12:35 – 1:15 p.m.					
Period 8	1:18 – 1:58 p.m.					
Period 9	2:01 – 2:45 p.m.					
Afternoon An	nouncements begin at 2:01					

tardiness. Seventh and eighth graders should give their excuses to the Attendance Office secretary.

Parents do not need to escort student into the building when arriving late as long as student has a written excuse.

#### **Useful Forms for Parents:**

The following forms are located on the Middle School web page:

- Leave early
- Arrive late
- Bus note
- Student/Parent contact
- Absent note

#### **Bus Notes:**

**Parkway** - Main office secretary or fax to: 768.9882. **Middle School** - Attendance secretary or fax to: 266.3198.

**Daily Announcements:** All Middle School/Parkway announcements are located on the Middle School web page (**www.wboro.org**). This also includes athletic schedules.



## NOVEMBER 2013

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	OCTOBE  S M T W 1 2 6 7 8 9 13 14 15 16 20 21 22 23 27 28 29 30	T F S 3 4 5 10 11 12 17 18 19 24 25 26	DECEMBE  S M T W 1 2 3 4 8 9 10 11 15 16 17 18 22 23 24 25 29 30 31	T F S 5 6 7 12 13 14 19 20 21		1 All Saints' Day	SAT Exam @ HS
3	Daylight Savings Time Ends	4	<b>5</b> Election Day 6:30 p.m. Marcy PTO Mtg. 7 p.m. BOE Mtg.	6 p.m. MS PTO, Parkway Cafeteria	<b>7</b> 6-7:30 p.m. Deerfield Elem. Kids Fun Night End of ES Marking Period	<b>8</b> Reg. Deadline for 12/14 ACT Reg. Deadline for 12/7 SAT	9
10		11 Veterans Day Winter Sports Begin No School	12	5 p.m. Deerfield PTA Mtg. Deerfield Elem. Salvation Army Bell Ringing	7 p.m. 9th Gr. Girls Chorus & HS Bands Concert	HS End of Marking Period Elem. Parent Conf. 12 p.m. dismissal - Hart's Hill, Deerfield, Marcy; 11:15 a.m. dismissal - West. Rd.	16
17		<b>18</b> 7 p.m. Harts Hill PTO Mtg. Deerfield: Candy Pick-up	7 p.m. BOE Mtg. Deerfield: Candy Pick-up	6:30 p.m. West Rd. PTO Mtg. Elem. Parent Conf. 12 p.m. dismissal - Hart's Hill, Deerfield, Marcy; 11:15 a.m. dismissal - West. Rd. 6:30 p.m. National Honor Society Banquet, Hart's Hill	21	Report Cards Issued  NYSSMA Zone 4 Area All-State Festival, Clinton	NYSSMA Zone 4 Area All-State Festival, Clinton Hart's Hill Turkey Trot
24		25	Elem. Parent Conf. 12 p.m. dismissal - Hart's Hill, Deerfield, Marcy; 11:15 a.m. dismissal - West. Rd.	27 Hanukkah Begins	28 Thanksgiving Thanksgiving Recess	29	30

## MIDDLE SCHOOL CAMPUS INFORMATION

**After-School/Evening Student Activities:** There are many after-school/evening student activities in which students may participate. An after-school/evening student activity is defined as any approved student activity scheduled outside of regular school hours in the Whitesboro Central School District.

For more information about after-school/evening student activities contact the Main Office at each individual school.

**Report Cards/Progress Reports:** Parents should expect a report on their child's academic progress every five weeks.

**Early Release for Medical Reasons:** Students may be excused for part of the day by bringing a written request from a parent to the following offices: **Gr. 6: Main Office, Gr. 7/8: Attendance Office** during homeroom period.

#### Social Work and Guidance Services:

The guidance counselors and social workers of the Whitesboro Middle School assist individual students in their academic and psychological growth. Meeting with individuals and groups, counselors address self-esteem, decision-making, goal setting, career planning and career information. Counselors also administer and interpret assessment tools such as achievement tests, ability tests, aptitude tests, statewide tests and interest inventories.

Another important goal of the counselors is to serve students by opening the lines of communication between students, teachers, parents, and administration. Students and parents are encouraged to share their concerns to achieve a positive middle school experience. Team meetings, parent conferences, and individual sessions are held to develop solutions to problems and a smooth passage through Middle School.

#### **Health Services:**

Each student must have a physical examination, either by the school doctor or their family doctor in grades seven and ten. Vision, hearing and growth screening will be done by the nurse. It is necessary that two-way communication be maintained. Parents may help by keeping the school informed of:

- Reports of the family doctor
- Changes in the student's health status
- Telephone numbers of parents at work or at home

Reminder: all sixth grade students must have the Tdap immunization.

#### Homework/Make-up Due to Illness:

Homework assignments are one of many techniques used in teaching. Assignments are a means of covering, practicing, and enriching the material covered in the classroom and many times are related to a specific concept. Therefore, the following procedures serve the student best:

- Homework Board www.wboro.org, click on middle school campus, click on departments and teams, choose your child's team and click on homework board.
- Parents should call the Main Office at 266.3176 (grade 6) or the Middle School Attendance Office at 266.3118 (grades 7 & 8) if your child will be absent for an extended period of time. Upon return to school, students should still meet with their teachers to discuss what took place in class.

#### **Lost & Found:**

All "lost" items should be taken to the Cafeteria (grade 6) or Cafeteria (grades 7 & 8). Jackets and other personal property should be marked with the student's name.

#### Parent Teacher Organization (PTO):

There will be a membership drive kick off to start the year. PTO monthly meetings will be the first Wednesday of every month, beginning in October, and will be held in the Parkway Library.

#### **Physical Education:**

All students registered in schools in New York state are required by the Education Law to attend courses of instruction in physical education. A student who is physically handicapped will participate in as much of the program as he/she is able. Physical Education classes meet two or three times a week.

Medical excuses for physical education for more than two days require a doctor's written statement that must contain the following:

- 1. A recommendation that the student be excused from physical education classes, or that participation be limited.
- 2. A statement of the period of time for which the student needs to be excused, or placed on limited activity status.



## **DECEMBER 2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Marcy Book Fair Begins	<b>3</b> 7 p.m. BOE Mtg.	6 p.m. MS PTO, Parkway Cafeteria	5 Hanukkah Ends 7 p.m. Parkway Band, Orchestra & Chorus Concert, MS HS Music & Club Pictures	<b>6</b> 4-8 p.m. Hart's Hill Book Fair	7 Pearl Harbor Remembrance Day 8-10:30 a.m. Deerfield Pancake Breakfast w/Santa Boutique 8-11 a.m. Hart's Hill Book Fair Breakfast w/Santa West. Rd. Breakfast w/Santa Marcy Breakfast w/Santa SAT Exam @ Other Area High Schools 9 a.m. Mathletics
8	9 7 p.m. MS 7th Gr. Band, 7th Gr. Chorus & 8th Gr. Chorus Concert	10	5 p.m. Deerfield PTA Mtg. 6:30 p.m. Marcy Holiday Concert, HS 6:30 p.m. Deerfield Holiday Concert, MS	6:30 p.m. West. Rd. Holiday Concert, MS	Hart's Hill Holiday Helpers	ACT Exam @ Other Area High Schools 7-10 p.m. HS Winter Ball
15	7 p.m. MS 7/8 Gr. Orchestra, 8th Gr. Band & Chorale Concert	<b>17</b> 6:30 p.m. Hart's Hill Holiday Concert, HS	<ul><li>7 p.m. HS Full Orchestra &amp; A'Capella Concert</li><li>6:30 p.m. West Rd. PTO Mtg.</li></ul>	Weather Contingency Date for Concerts	20	21 Winter Begins
22	23	24	25 Christmas	26 Kwanzaa	Reg. Deadline for 1/25/14 SAT	28
			Winter Recess			
29	30	31 New Year's Eve	S M T V	1 2 6 7 8 9 3 14 15 16 0 21 22 23	12 13 14 15 1 19 20 21 22 2	T F S 2 3 4 9 10 11 6 17 18 13 24 25 10 31

## MIDDLE SCHOOL CAMPUS INFORMATION

Students in grades six through eight are required to wear physical education class uniforms in class. The uniforms include a Whitesboro Central School District T-shirt and shorts. Uniforms may be purchased through the students' physical education teachers. Sneakers are also required and are the responsibility of the individual student to provide.

#### Telephone:

Student use of the telephone in the Main Office is for emergencies with permission of office staff. **CELL PHONES ARE NOT PERMITTED DURING SCHOOL HOURS (8 a.m.-2:45 p.m.)**.

#### **Textbooks:**

Textbooks are issued to students without charge. Once students accept them, they also accept the responsibility for their maintenance and safekeeping. Students will be held financially responsible for textbooks that have been damaged or lost.

Penalties for damaged or lost textbooks are levied against students to teach respect for property. Cost of textbooks can range anywhere from \$45 to \$75 a book. Therefore, students are advised to sign their name on the appropriate label in every textbook they receive and to take care of their textbooks.

#### **Seventh and Eighth Grade Sports**

#### **Fall**

**Boys:** Cross Country, Football, Soccer **Girls:** Cross Country, Field Hockey, Soccer

Winter

**Boys:** Basketball, Wrestling, Nordic Skiing **Girls:** Volleyball, Basketball, Nordic Skiing

**Spring** 

**Boys:** Track, Baseball, Lacrosse **Girls:** Softball, Track, Lacrosse

#### Middle School Organizations, Activities and Clubs

Whitesboro Middle School has many activities for students. Students are encouraged to become involved in the clubs/activities of their choice.

#### **National Junior Honor Society:**

The purpose of this national organization is to create enthusiasm for **scholarship**, to stimulate a desire to render **service**, to promote **leadership**, to develop **character**, and to encourage citizenship. Students must have a cumulative average of 93.0 or above to be eligible. This is obtained by averaging their grades from the last two marking quarters of sixth grade and all four marking quarters of seventh grade. Students are notified about their eligibility in September of eighth grade. They will then be requested to complete a form obtaining signatures that verify their school and community service, school activities and out of school activities. In addition, a six-member Faculty Council will evaluate the students' attributes of citizenship and character. It is *not* permissible to accept students only on merit of academic achievement. According to the National Junior Honor Society handbook, "Membership in the National Junior Honor Society is both an honor and a responsibility. No student has a right to belong to the National Junior Honor Society - it is an honor that he/ she must earn and is bestowed by the faculty." The annual induction ceremony takes place in October. The Whitesboro Chapter has been in existence for more than 30 years.

#### **Student Council:**

The Student Council was created for the entire Middle School student body. The group represents students and their views on all school issues. Its purpose is to develop attitudes and practices of good citizenship, the promotion of harmonious relationships in school, and improvement of school morale. Additionally, the council provides a place for student expression and for orderly direction of school activities.

#### Yearbook:

The Middle School Yearbook is published in June. Sixth, seventh and eighth graders are welcome to join the yearbook staff but must attend a minimum of once-a-week meetings. As the publication deadline nears, students also work during vacation time and weekends.



## **JANUARY 2014**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DECEMBER 2013  S M T W T  1 2 3 4 5  8 9 10 11 12  15 16 17 18 19  22 23 24 25 26  29 30 31	F S S M 6 7 13 14 2 3 20 21 9 10 27 28 16 17	EBRUARY 2014  T W T F S 1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28	New Year's Day  New Year's Day  8 5 p.m. Deerfield PTA Mtg. 6 p.m. MS PTO, Parkway Cafeteria  OCMEA Jr. High Festival Auditions, Waterville		3 10	11
12	13 7 p.m. Hart's Hill PTO Mtg.	14	(Snow Date: 1/9)  15 6:30 p.m. Marcy PTO Mtg. 6:30 p.m. West Rd. PTO Mtg.	7 p.m. SADD Club Fashion Show, HS Aud.	17	18
19	20 Martin Luther King, Jr. Day No School	<b>21</b> 7 p.m. BOE Mtg.	22	<b>23</b> West. Rd. Family Bingo Night	24 Deerfield PARP Kick-Off	25 SAT Exam @ Other Area High Schools
26	<b>27</b> Marcy Kdg. Registration	28  Hart's Hill Kdg. Registration	West. Rd. Kdg. Registration  Deerfield Bookfair s Exams	<b>30</b> ES End of Marking Period Deerfield Kdg. Registration	31 End of 2nd Marking Period Deerfield PARP Kickoff	

## MIDDLE SCHOOL CAMPUS INFORMATION

#### **Open Studio:**

Open Studio is an afternoon art program for 6th grade students. It meets once a week throughout the school year.

#### Flag Team:

Each spring, the Music Department fields a flag team to march with the High School Band in the Memorial Day Parade in Whitesboro. The flag team is open to all students in grades sixth, seventh and eighth. Students need not have prior experience with flags nor do they need to be involved in the music department. Sign ups are announced in April. Rehearsals are held after school beginning in late April and during the month of May. Students will learn basics of marching and a simple routine to be performed with the band on Memorial Day.

#### **Middle School Jazz Ensemble:**

Students in grades 6-8 who are interested must audition to participate. The group has rehearsals during evening hours.

#### Middle School Chorale:

Students in grades 6-9 may participate. Auditions are required. Students practice once a week after school.

#### Newspaper

Members meet after school throughout the year. The group produces three to four issues a year.

#### Pep Band:

The Pep Band plays at all Whitesboro varsity home football games. The group is open to music students in grades 7-12.

#### **Science Club/Green Team:**

The club is open to all interested students. The club reorganizes in the fall with election of new officers. Students meet after school about twice a month or as the need arises. In the past, students have developed science fair projects, hosted guest speakers, participated in fund-raisers and social functions.





## FEBRUARY 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JANUAR  S M T W  1 5 6 7 8 12 13 14 15 19 20 21 22 26 27 28 29	T F S 2 3 4 9 10 11 16 17 18 23 24 25	MARCI S M T V 2 3 4 9 10 11 1. 16 17 18 1. 23 24 25 2. 30 31	N T F S 1 5 6 7 8 2 13 14 15 9 20 21 22			1
2 Groundhog Day	3	<b>4</b> 7 p.m. BOE Mtg.	5 6 p.m. MS PTO, Parkway Cafeteria 7 p.m. Student/Faculty Recital #1, HS Hart's Hill Book Fair Week Deerfield PARP	6	<b>7</b> Report Cards Issued Reg. Deadline for 3/8 SAT Deerfield Valentine's Dance Party	8
<b>9</b> West. Rd. Applebee's Breakfast	<b>10</b> 6 p.m. West. Rd. Beg. Band / Orchestra Concert	<b>11</b> 6 p.m. Hart's Hill Beg. Band/ Orchestra Concert	5 p.m. Deerfield PTA Mtg. 6 p.m. Deerfield Beg. Orchestra/Band Concert 6 p.m. Marcy Beg. Band/ Orchestra Concert 7 p.m. Hart's Hill PTO Mtg. 6:30 p.m. West. Rd. PTO Mtg.	13	14 Valentine's Day  High School Renaissance Rally	15
16	17 Presidents Day	18	19	20	21	22
23	24	25	Mid-Winter Recess	27	28	
23	27	7 p.m. BOE Mtg.	20	21	20	

## HIGH SCHOOL INFORMATION

#### **Whitesboro Senior High School**

6000 State Route 291 • Marcy, NY 13403-3013 Main Office: 315.266.3210 Fax: 315.266.3223

#### **Administration & Staff:**

Mr. Jeff Kuhn, Principal- 266.3210

Mr. Christopher O'Neil, Assistant Principal - 266.3228

Mr. Mark Frye, Assistant Principal - 266.3228

Ms. Beth Ann Blynt, Director of Guidance,

Counseling and Pupil Personnel Services- 266.3240

Mr. Michael Deuel, Director of Health, Athletics, and

Physical Education- 266.3215

#### **Guidance Counselors:**

Mr. Robert Burns - 266.3246 Mr. Daniel Everson - 266.3244 Ms. Margo Knamm - 266.3241 Mrs. Jodie Wyckoff - 266.3243

#### **Departments/Chairpersons:**

Art- Mr. Cost Reading- Ms. McClallen English- Ms. D'Accurzio Library Media- Ms. Egresits

Science - Mr. Putnam Music- Ms. Decker

Math- Mrs. Alexander Social Studies- Mr. Coriale

Language Other than English - Mrs. Matt

#### **Class Advisors:**

Senior Class – Mr. Ryan/Mr. Schoen Junior Class – Mr. Coriale/Mrs. D'Accurzio

Sophomore Class - Mrs. Alexander

Freshman Class - Ms. Beck

#### Bell Schedule - Grades 9-12

7:15-7:25 a.m. Buses Arrive 7:28 a.m. All Rooms Open 7:32-8:12 a.m. First Period

8:12-8:17 a.m. Attendance Taken in First Period Class

Announcement Period

8:21-9:01 a.m. Second Period
9:05-9:45 a.m. Third Period
9:49-10:29 a.m. Fourth Period
10:33-11:13 a.m. Fifth Period/Lunch
11:17-11:57 a.m. Sixth Period/Lunch
12:01-12:41 p.m. Seventh Period/Lunch

12:45-1:25 p.m. Eighth Period 1:29-2:09 p.m. Ninth Period 2:20 p.m. Buses Depart

2:15-3:15 p.m. Activity/ Detention Period

3:20 p.m. Late Bus Departs

Note: The late bus does not operate on Friday or on the day before a vacation.

#### **BOCES Students**

8:17 a.m. A.M. Pickup 11:15 a.m. P.M. Pickup

#### Attendance:

Good attendance is essential for success in school. To gain proper credit for daily attendance, students should follow those procedures:

- All students who attend the High School must be in first period class by 7:32 a.m. Students who arrive to first period class after 7:32 a.m. bell tone will be admitted to class but marked as tardy on the school attendance register sheets and the time written down on the same sheet.
- Students who arrive after 7:42 a.m. are to report to the Attendance Office to receive a pass to class. Students will not be allowed into class without a pass.

(Continued)



## **MARCH 2014**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	FEBRUAR  S M T W  2 3 4 5  9 10 11 12  16 17 18 19  23 24 25 26	T F S 1 6 7 8 13 14 15 20 21 22	S M T 1 1 6 7 8 13 14 15 20 21 22 2	L 2013  W T F S 2 3 4 5 9 10 11 12 16 17 18 19 23 24 25 26 30			1
2		Marcy PARP Begins	<b>4</b> 6:30 p.m. Marcy PTO Mtg. 7 p.m. BOE Mtg.	6 p.m. MS PTO, Parkway Cafeteria	6	<b>7</b> Reg. Deadline for 4/12 ACT 7 p.m. MS Musical	SAT Exam @ Other Area High Schools 7 p.m. MS Musical
9	Daylight Saving Time Begins	10 Spring Sports Begin	11	<ul><li>5 p.m. Deerfield PTA Mtg.</li><li>7 p.m. Hart's Hill PTO Mtg.</li></ul>	Marcy Incoming Kindergarten Parent Workshop	HS Progress Reports Issued Deerfield Under the Moon	15
16		17 St. Patrick's Day	18	7 p.m. MS MIOSM Concert District Band & Orchestra, Gr. 7 Band 6:30 p.m. West. Rd. PTO Mtg.	7 p.m. HS Orchestra, Concert Band &	21 Superintendent's Conference Day OCMEA Jr. High All County Music Festival, Waterville	OCMEA Jr. High All County Music Festival, Waterville
23		7 p.m. MS Tri Band Festival @ New Hartford	7 p.m. HS Tri Band	<b>26</b> Weather Contingency Date	27	28 West. Rd. Movie Night	29
30		31	Festival @ New Hartford 7 p.m. BOE Mtg.	for March Concerts		High School Foreign Student Day	

## **HIGH SCHOOL INFORMATION**

#### (Attendance Policy continued from previous page)

- Leaving school grounds is only permitted after permission has been granted by the Nurse, Attendance Office or appropriate Assistant Principal. The Attendance Office will grant permission after the student has delivered a signed note from a parent or guardian. Before leaving school grounds, all students must sign out at the Attendance Office.
- When students are absent, parents or guardians should call the school before 7:30 a.m. at 266.3233. An answering machine is available for messages 24 hours a day.
- Absence Notes Students who have been absent from school are required by law to bring a note from parents on the first day of their return to school. Notes are to be turned in to the students' first period teachers and must indicate: date(s) on which the students were absent and specific reasons for absence.

#### **School/Classroom Expectations:**

There is a positive correlation between regular attendance at school and academic success. Our school has an obligation to expect regular attendance and punctuality from our students in school and class. Students have a responsibility to come to school regularly and to be on time to school and to all their classes. Parents have a responsibility to see that their children meet these requirements.

Each student will receive a copy of the Student/Parent Handbook that clarifies attendance expectations for students.

**Trading Post:** The Trading Post is open during lunch periods.

#### **Disciplinary Measures:**

The two Assistant Principals conduct disciplinary actions that are needed to maintain a pleasant atmosphere that is conducive to learning. Problems which hinder the learning process or endanger the common good will be given prompt attention. Any violations of school regulations, or the District's Code of Conduct, will be acted upon appropriately by assistant principals and/or the principal of the school.

The Assistant Principal for Student Activities is in charge of discipline for grades 11 and 12, and all attendance matters. The Assistant Principal for Curriculum and Instruction handles discipline for grades 9 and 10.

#### **Guidance:**

Guidance services are available for every student in the school. These services include assistance with educational planning, interpretation of test scores, occupational information and/or social concerns, or any questions students feel they would like to discuss with their counselors. Students wishing to visit a counselor should contact the secretary in the Guidance Office to arrange for an appointment at 266.3240.

#### **Health Services:**

The Education Law of New York State requires that each new entrant to the district and all students entering grade 10 receive a physical examination by family physicians or by the school physician. The family physician needs to fill out a form available in the Health Office.

If a student has a physical completed by a family doctor, submit the physician's report to the nurse at the beginning of the semester. The law also requires students to be fully immunized, and that certification from their own physicians be presented upon entry to school.

#### **Library Media Center:**

The Library Media Center is open for all students from 7:00 a.m.- 3:00 p.m. Monday- Thursday, and 7:00 a.m.-2:20 p.m. on Friday.

#### **Student Motor Vehicles:**

Parking space for students at Whitesboro High School is limited. Seniors have priority for parking privileges. Student permission to park on school grounds is a privilege and is granted only by the school administration. Each student requesting permission to drive an automobile to school will be required to have a parent/guardian sign a statement authorizing the student to drive and to use a specific automobile.

The following procedures pertain to parking on school grounds:

- All vehicles must be registered in the Student Activities Office. Unregistered vehicles are subject to removal from school property at the owner's expense.
- Parking for student vehicles is designated by white lines. This parking area is located in the three parking lots adjacent to the north entrance and the west part of the north parking lot. All other staff parking areas are designated by yellow lines including the north parking lot. Students are to use the north entrance only.
- Parking lots and student cars are off limits during school hours.
- Permission must be obtained through administration before a student vehicle can be removed from school grounds during school hours.
- Non-registered motor vehicles such as ATV's, snowmobiles and dirt bikes are not allowed on school grounds.
- Parking for motorcycles is permitted in designated parking areas.
- It is important that students read the rules and regulations concerning motor vehicle use that is made available at the time of registration. Unsafe driving, improper parking, or other disciplinary infractions will result in loss of parking privileges.

#### **Student Visitors:**

For the sake of order and the safety of our students, student visitors are normally discouraged. For more information, contact the Assistant Principal for Student Activities.



## **APRIL 2014**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	MARCH S M T W 2 3 4 5 9 10 11 12 16 17 18 19 23 24 25 26 30 31	T F S 1 6 7 8 13 14 15 20 21 22	7 p.m. BOE Mtg.	6 p.m. MS PTO, Parkway Cafeteria	3 ts	Registration Deadline for 5/3 SAT OCMEA Elementary All- County Festival, Sauquoit Marcy PTO Spring Family Night	<b>5</b> OCMEA Elementary All-County Festival, Sauquoit
6		7	8	<ul> <li>5 p.m. Deerfield PTA Mtg.</li> <li>7 p.m. Pops Concert - MS &amp; HS Jazz Ensembles, 9th Gr. Girls' Chorus, HS</li> </ul>	10	11 End of 3rd Marking Period	ACT Exam @ Other Area High Schools
13	Palm Sunday	14 Passover (Pesach)	15	Spring Recess - No School	17	18 Good Friday	19
20	Easter	21 Patriot's Day  Spring Recess - No School	22 Earth Day 7 p.m. BOE Mtg.	23 Administrative Professionals Day 6:30 p.m. West. Rd. PTO Mtg.	24	Report Cards Issued Hart's Hill Spring Extravaganza	26
27		Marcy Incoming Kindergarten Parent Mtg.	29	30 OCMEA Scholarship Auditions, NY Mills 7 p.m. Student/Faculty Recital #2, HS 6:30 p.m. Marcy PTO Mtg. Grs. 3-8 NYS Math Assessments		S M T V	1 22 23 24

## **HIGH SCHOOL INFORMATION**

#### **Clubs and Activities**

#### **Honor Society:**

Selection to the National Honor Society is made by the Whitesboro National Honor Society Faculty Council. The Council is comprised of six teachers and one guidance counselor. The following are the requirements to attain membership to the National Honor Society:

- Must maintain an overall average for each quarter of 90 or higher.
- Must also participate in two activities per high school year, one of which must be high school related. Under this category, students must have turned in their candidate sheet to Mr. Putnam by the deadline stated on the form. This form tells the Faculty Council of student service to the school and community.
- Must demonstrate the National Society ideals of service, character and leadership. If they fail to meet these requirements prior to the review by the Faculty Council, they will not be admitted to the Whitesboro Honor Society.
- •To retain membership, students must continue to demonstrate character, service and leadership. Participation in two activities fulfills the requirement in the service category.
- Honor Society members sponsor the Helen Potter Memorial Scholarship and tutor students throughout the school year. Members also finish the year with an annual field trip taken in June. Contact Mr. Putnam.

#### **Art Club:**

The Art Club sponsors many activities including air brushing, an annual trip to New York City, and working with computers in the Art Room. The club allows students to spend time with friends and express their creativity. Contact Mrs. Nadeau.

#### **Building Bridges:**

The purpose of this organization is to promote and celebrate diversity among the students and staff at Whitesboro High School. It is aimed toward students who want to make a difference and it equips them to do so. Activities will be geared toward bringing together our diverse student groups to build greater trust and understanding of each other. Whitesboro High School has only just begun the bridgework that will teach students to accept different people. However, a bridge cannot be crossed until it is built, and that requires help from everyone. Contact Ms. Pezdek.

#### **Chamber Orchestra:**

Instrumental string students in grades 9-12 may audition to participate in this group. Rehearsals are held during the evening and after school. Community performances are given.

#### **Chamber Singers:**

Vocal students grades 10-12 may audition to participate in this group. Rehearsals are held after school. Community performances are given.

#### **Girls' Athletic Association:**

Girls' Athletic Association is for girls in grades 9-12, who play varsity or junior varsity sports. During the year, members conduct fund-raisers, donate money to a needy family, host the annual G.A.A.—Faculty Volleyball Match and the annual end of the year picnic. At team banquets, awards are given to recognize student athletes. Interested students should contact Ms. Stamboly.

#### **International Club:**

The International Club is for students who are taking foreign languages or have taken them. The club hosts Foreign Student Day, in which exchange students attending other local schools come to Whitesboro High School for an enjoyable day of activities. The club also welcomes exchange students placed in Whitesboro. Contact Mr. Klein & Mrs. Matt.

#### **Jazz Ensemble:**

Instrumental students in grades 9-12 who are interested audition to participate in the jazz ensemble. The group rehearses after school and in the evening. Community concerts are given.

#### **Mathletics' Team:**

Mathletics is for students who excel in math and enjoy competition. Six tournaments are held at area high schools in which a group of five students compete against other students in individual tests, team questions and relays. Total points are accumulated from each of these tournaments and at the end of the year a first place trophy is awarded. Contact Mr. Costanza.

#### **Model U.N.:**

The Model U.N. is an activity for students interested in politics and world affairs. Members attend conferences at which they act as delegates from various nations; they then represent this nation in a mock United Nations. Contact Mr. Smith.

#### **Renaissance:**

The renaissance group promotes the celebration of academic success in the high school. Students 9-12 are welcome to be part of this group's planning and organizing academic recognition activities. Contact Mr. Jecko.

(Continued)



## **MAY 2014**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
APRIL 2014  S M T W T	J F S S M T 4 5 1 2 3 11 12 8 9 10 18 19 15 16 17 25 26 22 23 24 29 30	11 12 13 14 18 19 20 21		Grs. 3-8 NYS M	2 ath Assessments	SAT Exam @ HS
4	5 Teacher Appreciation Week (May 5-9) AP Chemistry Exam 7 p.m. Parkway Chorus, Orchestra & Band Concert, MS Marcy Kdg. Screening	6 Teacher Appreciation Day National School Nurse Day  Marcy Kdg. Screening	7 AP Calculus AB Exam 6 p.m. MS PTO, Parkway Cafeteria 7:30 p.m. MS 7/8th Gr. Orchestra, 7th Gr. Chorus & 8th Gr. Chorus Concert Hart's Hill & Marcy Kdg. Screening	8 AP English Literature/ Composition Exam 7 p.m. HS Full Orchestra & Bands Concert Hart's Hill Kdg. Screening	AP Statistics Exam  Reg. Deadline for 6/14 ACT  Reg. Deadline 6/7 SAT  Hart's Hill Kdg. Screening	<b>10</b> 7-11 p.m. Jr. Prom, Beeches
11 Mother's Day	AP Biology Exam 6:30 p.m. Marcy Elem. Spring Concert, HS 6:30 p.m. Deerfield Spring Concert, MS	Public Budget Hearing Student Government Intent to Run Forms Available	AP U.S. History Exam AP European History Exam Deerfield Kdg. Screening 5 p.m. Deerfield PTA Mtg. 7:30 p.m. MS 7th Gr. Band, 8th Gr. Band & Chorale Concert	AP World History Deerfield Kdg. Screening 6:30 p.m. Hart's Hill Spring Concert, HS	16  Deerfield Kdg. Screening Renaissance Rally, HS	17 Armed Forces Day
18	7-8:30 p.m. District Art Show, HS 6 p.m. Hart's Hill PTO Mtg. Volunteer Apprec. Night Renaissance Rally, HS Marcy Spring Book Fair	20 School Budget Vote West. Rd. Kdg. Screening 6:30 p.m. West. Rd. Spring Concert, MS Deerfield 1st Gr. Wax Museum, Kdg Showcase & 2nd Gr. Community Project Display	21 West. Rd. Kdg. Screening 7 p.m. HS Vocal Concert, incl. 8th Gr. Chorus & Chorale, HS 6:30 p.m. West. Rd. PTO Mtg. Gr.	West. Rd. Kdg. Screening 4 NYS Science Performance	HS Progress Reports Issued Test	24
25	26 Memorial Day	27	Gr. 4 NYS Science	29 e Performance Test	West. Rd. 5th Gr. Trip to Niagara Falls HS Class Elections	7-11 p.m. Sr. Ball at Danielle's

## **HIGH SCHOOL INFORMATION**

#### S.A.D.D./Just Say No:

The purpose of the Students Against Destructive Decisions (S.A.D.D.) is to organize students from across the country to combat the number one killer of their age group—death due to drinking and driving. Contact Mrs. Delay

#### **School Newspaper:**

"Smoke Signal" is the High School newspaper which covers school activities including music, sports and other social events. Editors and staff meet after school and sometimes on weekends to complete the editing, typing and layouts. The paper is distributed regularly in the cafeteria. New members are welcome anytime. Contact Mrs. Pezdek.

**Yearbook:** Yearbook staff works many hours to bring students a book of memories which will last forever. The book is a large undertaking and students meet after school and sometimes on weekends to design, edit and complete other production activities and participate in fund-raising activities. Contact Mrs. Zarnoch/Mrs. Eberley.

#### **Science/Environmental Club:**

The Science/Environmental Club is composed of students who are interested in preserving the environment and in enjoying our natural earth. Every year, members take a trip to do whale watching and other activities to preserve the earth to try to make it a safer place for the future. Contact Mr. Greco.

#### **Student Council:**

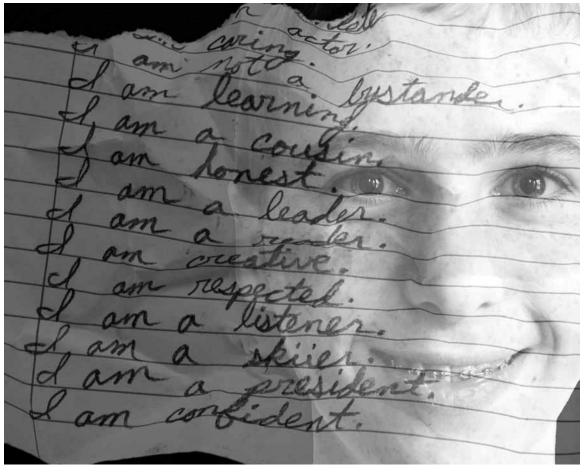
Student Council is the government body at the High School. Representatives are elected in social studies classes. The "kickoff" dance, Christmas Ball, Blue and White weekend, pep-rallies, and charity fund-raisers are just some of the activities in which members get involved. Contact Mr. Powers.

#### **Technology Club:**

An organization designed to bring students together with an interest in technology and developing craftsmanship skills. Projects involve science, math, and technology principles along with trade skills such as carpentry, metalworking welding, machining, etc. Previous projects have included a hovercraft, chopper mini-bike, and a guitar. Contact Mr. Jensen/Mr. Smith.

#### **Varsity Club:**

Varsity Club consists of male athletes who play a Varsity Sport. Each year the Club raises money through raffles at football and basketball games. The money raised is used to take trips to the Carrier Dome, and for other activities and awards. At team banquets, block W's, pins, and certificates are given to recognize various accomplishments. Contact Mr. Maggiolino.



Aidan U.



## **JUNE 2014**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Gr. 4 NYS Science Written Test	<b>3</b> 7 p.m. BOE Mtg.	4  Robson Ellis 5th Grade Track Meet 6 p.m. MS PTO, Parkway Cafeteria s Exams	5	6 Marcy 5th Gr. Boston Trip	7 SAT Exam @ HS
8	9	10	5 p.m. Deerfield PTA Mtg 6:30 p.m. Beginning Band/ Orchestra Parent Night, HS 9:45 a.m. Hart's Hill Kindergarten Tea 6:30 p.m. Awards Ceremony, HS Aud. 6:30 p.m. West. Rd. PTO Mtg.	12	13	14 Flag Day ACT Exam @ Other Area High Schools
15 Father's Day	16 End of 4th Marking Period	<b>17</b> 7 p.m. BOE Mtg.	6-7 p.m. Deerfield Ice Cream Social	6:30 p.m. West. Rd. 5th Gr. Advancement, HS	<b>20</b> Hart's Hill Moving Up	21 Summer Begins
22	Deerfield 5th Gr. Advancement West. Rd. Fun Day	Marcy 5th Gr. Advancement, HS Deerfield Ice Cream Social	Regents  25  ES End of 4th  Marking Period	26 Superintendent's Conference Day  Regents Rating Day	27	9:30 a.m. HS Graduation, performance by the Senior Choir/Symphonic Band, Utica Memorial Aud.
29	30	MAY 2  S M T W  4 5 6 7  11 12 13 14  18 19 20 21  25 26 27 28	T F S 1 2 3 8 9 10 15 16 17 22 23 24	S M T W 1 2 6 7 8 9 13 14 15 16 20 21 22 23 27 28 29 30	T F S 2 3 4 5 3 10 11 12 5 17 18 19 5 24 25 26	

## HIGH SCHOOL GUIDANCE

#### **Graduation Requirements**

The Board of Education minimum standards and the New York State Regents minimum standards are required for graduation from high school.

All school programs have one main purpose even though they provide a variety of experience to students. This purpose is to help all students develop and acquire the skills, abilities, knowledge and attitude necessary to work toward high school graduation. Eligibility of a student for a High School or a New York State Regents Diploma will be determined by the high school principal on the basis of the official high school record. Students who meet the requirements may be issued a diploma.

<b>Course Requirements</b>	<b>Regents Diploma with</b>
Regents Diploma	<b>Advanced Designation</b>

English	4 units	4 units
Social Studies	4 units	4 units
Mathematics	3 units	3 units
Science	3 units	3 units
Second Language	1 unit	3 units
Health	1/2 unit	1/2 unit
Art/Music	1 unit	1 unit
Physical Education	2 units	2 units
Electives	4 units	2 units
Total	22 1/2 units	22 1/2 units

#### **Examination Requirements:**

Students must pass the following Regents Exams to meet graduation requirements:

English 11 (ELA)

Global Studies

U.S. History & Government

Math - One Regents Exam

Science - One Regents Exam

Additional Exams needed for Regents Diploma with Advanced Designation:

Math - Two Regents Exams

Science - Two Regents Exams

Foreign Language (2 additional units plus 1 Regents Exam)

In addition to those requirements:

- a.) All students shall meet sequence requirements by successfully completing three units of credit in science and three units of credit in mathematics.
- b.) Students seeking a Regents Diploma may be exempt from the second language requirement by completing five-units sequence in art, music, business, Project Lead the Way, or BOCES Career and Technical Education.



Bryce H.



## **JULY 2014**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
S M T 1 2 3 8 9 10 15 16 17	W T F S 4 5 6 7 11 12 13 14 18 19 20 21 25 26 27 28	1	Report Cards Mailed Home	3	4 Independence Day	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	AUGUS  S M T V  3 4 5 11 12 13 1. 18 19 20 2 25 26 27 2	V T F S 1 2 6 7 8 10 4 15 16 17 1 22 23 24

## HIGH SCHOOL GUIDANCE

**Counseling Services** 

Counseling services are available for students in the Whitesboro School District. Guidance Counselors, School Social Workers and School Psychologists are available to meet with students in both individual and group counseling programs. Contact the High School Guidance Office for additional information at 266-3240.

#### **College Admissions Timeline - Senior Year**

- **September:** College representatives begin high school visits. Check the calendar for visitation in the Guidance Office. Continue researching colleges, visiting campuses and requesting interviews. Register for the November SAT and the October ACT.
- October: Attend College Night. Pick up catalogs and attend financial aid seminars to get appropriate information. Write for college catalogs and applications. ACT exams are given.
- **November:** SAT I and SAT II exams are given. Begin submitting college applications. Be aware of college application deadlines. Continue campus visits.
- December: SAT I and SAT II exams are given. Financial Aid Night is held at the High School. Financial aid forms are available in the Guidance Office.
- January: File financial aid forms as soon as possible after January 1. SAT I and SAT II and ACT exams are given.
- **February-April:** Admissions decisions are generally made.
- May: Tuition and housing deposits are generally due.

#### **Whitesboro High School CEEB No. 335960**

Parents and students filling out the FAFSA, SAT or ACT forms will need to know this school code number for Whitesboro.

#### For more information: **Guidance Department 266.3240**

#### **Director of Guidance. Counseling and Pupil Services:**

Ms. Beth Ann Blynt 266.3240

#### **Guidance Counselors:**

Mr. Robert Burns 266.3246 Mr. Daniel Everson 266.3244 Mrs. Jodie Wyckoff 266.3243 TBD 266.3241

### **2013-14 Testing Schedule**

#### **ACT**

gistration
gust 23, 2013
tember 27, 2013
vember 8, 2013
rch 7, 2014
y 9, 2014

#### SAT

lest Date	Registration
October 5, 2013	September 6, 2013
November 2, 2013*	October 3, 2013
December 7, 2013	November 8, 2013
January 25, 2014	December 27, 2013
March 8, 2014	February 7, 2014
May 3, 2014*	April 4, 2014
June 7, 2014*	May 9, 2014

<sup>\*</sup> Test offered at Whitesboro High School



## **A**UGUST 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
13 14 15 16 17	F S S M 4 5 1	3 24 25 26 27			1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## Drug-Free Schools & Section 504

#### **Drug-Free Zones**

The Whitesboro Central District is a Drug-Free School Zone. This zone consists of the area within the real property boundary of all schools within the Whitesboro Central School District, together with 1,000 feet beyond said real property boundary.

In September 1993, the Board of Education recognized the grave threat posed by the actual or threatened illegal sale of controlled substances to children and declared its support of the efforts of local law enforcement agencies to eradicate the sale of controlled substances and illegal drugs on school grounds and support for increased criminal penalties for sale of controlled substances within this Drug-Free School Zone.

The designation was made in response to the New York State Legislature amendment to the Penal Law to increase the criminal penalties for persons convicted of the sale of a controlled substance in or near school grounds. State and federal laws defined "school grounds" as including any building, athletic playing field, playground or land within the real property boundary line of an elementary, parochial, intermediate, junior high, vocational or high school, together with the area within 1,000 feet of the real property boundary line.

#### **Prevention Programs**

Whitesboro schools emphasize PREVENTION as their primary approach to dealing with substance abuse.

Each elementary school (grades four and five only) has a "Just Say No Club" providing extracurricular activities to supplement the district's drug, health and AIDS curriculum. The students participate in "positive alternatives" including offering community services to area nursing homes and local food banks, and contributions to charitable causes and organization. They also continue to learn and practice skills needed to cope with real life circumstances. The sixth grade has an extracurricular program, "Kids on the Block," a puppetry troupe that presents skits on drug abuse and divorce issues to the fourth and fifth graders annually. The advisor to Kids on the Block, and her assistants present an AIDS awareness skit to the sixth grade health classes. Students in grades 6-7 participate in the Life Skills Training Program. This program consists of drug resistance skills, personal self-management skills and social skills development. To find out more specific information about any of the prevention programs within the district, parents and community members may contact their child's school.

#### **Section 504 Policy**

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a disability in any program receiving federal financial assistance. Section 504 defines a person with a disability as anyone who has a mental or physical impairment which substantially limits one or more major life activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working; has a record of such impairment; or is regarded as having such an impairment.

The Whitesboro Central School District acknowledges its responsibility under section 504 to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability shall knowingly be permitted in any program or practices in the school district.

Under Section 504, the school district has the responsibility to identify, evaluate and, if the student is determined to be eligible under Section 504, to offer access to appropriate educational services.

If the parent or person in the parental relationship disagrees with the determination made by the professional staff of the school district, he/she has a right to a hearing with an impartial hearing officer or designated school official.

The Family Educational Rights and Privacy Act (FERPA) also specifies rights related to educational records. The act gives the parent or guardian the right to: 1. inspect and review his/her child's educational records; 2. make copies of these records; 3. receive a list of all individuals having access to those records; 4. ask for an explanation of any item in the records; 5. ask for an amendment to any report on the grounds that it is inaccurate, misleading or violates the child's rights; and 6. a hearing on the issue if the school refuses to make the amendment. Any alleged grievances should be reported to Section 504 Coordinator Beth Ann Blynt at 266.3240

## **Health/Immunization Requirements for School Attendance**

In accordance with statutes referencing requirements for students to be immunized, the Whitesboro Central School District recognizes the necessity of immunization to protect individual students, as well as groups of students, from communicable diseases. In addition, the Whitesboro Central School District recognizes the importance and responsibility to protect any and all students from contact with individuals who have not been properly immunized and, because of this, may affect the health, safety and welfare of the individual and the student body in general.

Pursuant to assuming the responsibility to protect all of its students, the district adopts the following policy/procedures.

## New York State Immunization Requirements for School Entrance/Attendance

School (K-12)			
Diphtheria Toxoid Containing Vaccine (DTap, DTP)	3 doses (NYC Schools- 4 doses) Required for kindergarten only		
Tetanus Toxoid Containing Vaccine & Pertussis Vaccine (DTap, DTP)	Not applicable until student born on or after 1/1/2005 enrolls in school		
Tetanus, Diphtheria, and Pertussis Vaccine (Tdap)	1 dose if born on or after 1/1/94 and enrolling in 6th grade		
Polio (IVP) (OVP)	3 doses		
Measles, Mumps Rubella (MMR)	<b>2 doses</b> of measles containing vaccine and <b>1 dose</b> each of mumps and rubella (preferably as MMR)		
Hepatitis B	3 doses		
Haemophilus Influenzae type b (Hib)	Not applicable		
Pneumococcal Conjugate Vaccine (PCV)	Not applicable		
Varicella (Chickenpox)	<b>1 dose</b> if born on or after 1/1/98 or born on or after 1/1/94 and enrolling in 6th grade		

#### **Requirements for School Attendance**

A principal or person in charge of a school shall **NOT** permit a child to be enrolled in such school unless a person in parental relationship to the child has furnished the school with appropriate evidence that the child has been properly immunized. **In accordance with Board of Education Policy, all immunization requirements must be met prior to students beginning school.** 

#### **Student Physicals**

The Education Law of New York State requires that each new entrant to the district and students in grades kindergarten, second, fourth, seventh and tenth must have a physical examination, either by the family physician or school nurse practitioner. Please communicate with the school nurse if your family physician/nurse practitioner will provide the physical examination. The family physician/nurse practitioner must complete a physician's report form and submit it to the school nurse. The school nurse will provide vision, height, weight and scoliosis screening.

#### **Sports Physicals and Health History Updates**

A physical within the year must be on file in the health office. As a requirement of the New York State Education Department, a **Health History Update** must be completed by parent/guardian prior to the sport start date. A physical exam form and Health History Update **must** be returned to the Health Office to be approved for a sport. Without approval from the Health Office, a student **will not be able to try out or practice.** 

#### **Medication During the School Day**

School policies regarding administration of medication are consistent with procedures established by State Education Law.

For students to receive medication (prescription or **nonprescription**, including cough drops and other **"over-the-counter"** drugs) during the school day, the following procedures MUST be followed and renewed each year:

- The parent or legal guardian must submit a written request to the school authorities together with a written request from the prescribing physician indicating the frequency and dosage.
- The medication must be brought to the school by a responsible adult in the original container labeled with the name of the drug and the dosage.
   Unless these procedures are followed, medications will NOT be administered in school.

STUDENTS MAY NOT CARRY MEDICATION WITH THEM.

### **District Information**

## The Whitesboro Teacher Resource and Computer Training Center (WTC)

**WTC** was established in July 1987 is part of a network of 127 centers, which serve some 660 public school districts and BOCES, as well as hundreds of non-public schools across all regions of the state. This network provides cost-effective, systematic, ongoing professional education services to teachers.

**Over the years, the WTC has expanded both the scope and depth of services offered**, and has become an educational service center. A Policy Board comprised of representatives from the Board of Education, teachers, business/industry, higher education, administration and parents governs the WTC. The Center works collaboratively with the district to provide affordable training in technology and innovative teaching practices to its constituents based on locally determined needs.

The Center also supports a Curriculum Materials Center open to staff and the community. The library contains instructional materials, technological equipment, an Ellison die-cut machine, laminator, poster-maker; professional literature and a lending library on parent education. All stakeholders are encouraged to participate in Center activities, and in many cases special programs are offered for parents and other community groups.

#### To help students achieve higher standards, the WTC works with educators to:

- Strengthen teamwork among teachers across disciplines.
- · Develop curriculum that connects to students lives
- Design class activities that engage all students
- · Manage a classroom more effectively
- · Apply state standards in a meaningful way for students.

**The WTC provides a structure for teachers to take charge of their own professional growth**, and affords them an opportunity to share with one another the tremendous expertise that they possess. Professional development opportunities include new teacher training and support, mentoring and induction, peer coaching, collegial circles, mini-grants, and research opportunities, as well as a full complement of topics offered in more traditional workshop or course formats. For more information on the Whitesboro Teacher Resource and Computer Training Center call 266.3313.

#### **Network and Internet Use Policies**

WCS provides students access to the district computer network for educational goals and objectives. Responsible and appropriate behavior is expected on computer networks as it is in any classroom or hallway. The district provides supervision and security software to monitor the network.

Network storage may be treated like school lockers. Network administrators may review files to maintain system integrity and insure that the system is used responsibly. Users should not expect that files stored on district computers or servers will be private.

#### **Users Responsibilities:**

#### Users will:

- · Use computer networks and Internet for appropriate educational purposes
- · Use hardware/software responsibly.
- · Keep inappropriate text files and files known to carry harmful computer viruses from school premises.
- · Keep food and drink away from computers.

#### Users will **not**:

- Keep, print, or access any material that is deemed inappropriate for school use on the network.
- · Violate copyright laws.
- Plagiarize or use information without attribution.
- · Use another's password.
- · Trespass in another's folders, work, or files.
- · Intentionally waste limited resources.
- · Employ the network for commercial purposes.

Violations will result in loss of access as well as other disciplinary or legal action. Disciplinary referrals include teacher and administrator action taken and will be cumulative (K-12) in nature. Determination of inappropriate use of the network and/or Internet will be made by the school district.

Further information regarding district computer policies is on file for review in the Board of Education Policy Handbook. This is available in any school office.

## **Supporting Our Community**

#### **Gold Passes to Community Events:**

Community members, age 60 and older, wishing to apply for a Whitesboro Central School Gold Pass, should contact Ms. Elsa Davis, District Clerk in the Administration Building, 67 Whitesboro Street, Yorkville, NY or call 266-3301. The pass entitles the card bearer to discounted/free admission for all events involving Whitesboro Central School students in or on Whitesboro Central School property.

Proof of residency is required when applying for the card and the pass is effective only as long as an individual is a legal resident of the Whitesboro Central School District.

#### Policy Regarding Use of Whitesboro Central Schools' Facilities:

The Board of Education instituted a fee schedule for the use of buildings by outside groups. The application procedure is as follows:

- All requests for the use of school facilities by any outside organization wishing to use the facilities
  after school hours are to be made through the Principal's Office of the building concerned. It is
  suggested that groups make requests at least four weeks in advance of submitting applications.
  Individuals or organizations must fill out "Use of Building by Non-School Organization" forms.
  A proof of liability insurance is required with all forms. All requests for traditional and established
  programs will be filed through established procedures. It takes approximately a two-week period
  to process the paperwork for requests.
- All other requests must be cleared through the Superintendent, who, when he feels necessary, will
  submit the request to the Board of Education, in addition to the principal concerned. All uses of
  the Whitesboro Central School facilities must be approved by the Board of Education. Adequate
  application must be made so requests may be processed through the Board of Education.
- Whitesboro Central School facilities shall not be used for: Partisan political meetings; labor
  union meetings; promulgating any theory or doctrine subversive to the laws of the United States
  or any political division thereof advocating governmental change by violence; any activity that
  may violate the canons of good morals, manners or taste, or be injurious to buildings, grounds
  or equipment; any purpose in conflict with school activities; commercial advertising; and/or any
  activity prohibited by Education Law or by the State of New York.

#### **Senior Citizen Activities**

• The Whitestown Nutrition Center provides nutritious meals for senior citizens Monday through Friday. For more information, call 736.3811.

#### **Dunham Public Library**

76 Main Street, Whitesboro, NY 13492 315.736.9734 • Fax: 315.736.3265

April L. R. Bliss, Library Director: abliss@midyork.org

**The mission of Dunham Public Library** is to promote reading, knowledge, cultural enrichment, and a sense of community by providing our patrons with information resources, programs, friendly staff assistance, and an inviting place, equally accessible to all, in which to exchange ideas.

We welcome all the residents of the Whitesboro Central School District. The Board of Trustees meets on the second Tuesday of every month during the academic year. The meetings are held at the library.

#### **Library Hours:**

Monday, Tuesday, Wednesday: 9:30 a.m. - 8:00 p.m.

Thursday: 9:30 a.m. - 5:30 p.m. Friday: 9:30 a.m. - 5:30 p.m. Saturday: 9:00 a.m. - 5:00 p.m.

Sunday: Closed

#### Website, Facebook and Wowbrary:

We invite everyone to explore our website at: www.whitesborolibrary.org. We also have two Facebook pages, one of general interest (http://www.facebook.com/DunhamPublicLibrary) and one dedicated to our Youth Services program (http://www.facebook.com/DunhamPublicLibrar/DPLYouth). We also suggest that library users subscribe to Wowbrary which delivers weekly email alerts of all of the new materials purchased during the preceding week. New this year, is a Library blog which is part of the Utica Observer-Dispatch's Community Blogs series. The Library Blog is called Carpe Librum and can be found at http://www.uticaod.com/blogs/books. We urge all of our Library patrons to follow us on our blog.

#### **Databases**

The Library now subscribes to several online databases which have proven to be incredibly popular. They are:

- 1. Ancestry.com for genealogy and family history research;
- 2. HeritageQuest, an incredible resource for census information and such primary sources as tax lists, city directories, probate records etc;
- Mango Languages. An online interactive course in language instruction for 42 different languages;
- 4. Gale Virtual Reference Library where you can fully search these resources:
  - a. African American Almanac 11th Éd.
  - b. College Blue Book, 39th ed.
  - c. Countries of the World and their Leaders 2012
  - d. Encyclopedia of Drugs, Alcohol and Addictive Behavior, 3rd ed.
  - e. Encyclopedia of Small Business, 4th ed.
  - f. Experiment Central
  - g. Grzemik's Animal Life Encyclopedia: Evolution
  - h. Scholarships, Fellowships and Loans, 29th ed.
  - i. Twenty-First Century Novels: The First Decade
  - . U\*X\*Ľ Encyclopedia of World Mythology

All of these databases are accessed from the Library's website.

#### **BookMyne**

Our Library catalog can also be searched via an app for mobile devices called BookMyne. You can even log into your account using your library card number and pin in order to renew items, place holds on items and see what you have checked out. You can also search nearby catalogs (for those local libraries that use SirsiDynix software to host their catalog) while on the go when out of your home area. BookMyne can be downloaded for free from the iTunes store.

## **Supporting Our Community**

#### MYLibrary2Go: eBooks and eAudioBooks

In cooperation with other area public libraries and the Mid-York Library System, Dunham Public Library offers a collection of popular fiction and non-fiction titles in both eBook and audio book format. This service is called MYLibrary2Go. Anyone with a library card in good standing at Dunham Public Library can access these collections free of charge. The eBooks can be read on PC and Mac computers • using the free Adobe Digital Editions software and then can be transferred to an eReader such as the Barnes & Noble Nook, the Sony eReader, the Kobo and more. Details and instructions are available on the website: http://whitesborolibrary.org/component/ content/article/60

#### **Become a Friend of Dunham Public Library**

An active Friends of the Library group has been organized to provide assistance, support and advocacy for the Library. The members are currently discussing how the various roles and relationships between Friends, Boards of Trustees and library administration work together for the enhancement of the community and Library programs. You can show your support and interest by registering on the website at http://whitesborolibrary.org/form10. You will be kept abreast of all of the Friends activities as they unfold.

Along with the more traditional lending library services, Dunham also provides:

- Free wireless Internet access
- 17 public access computers
  - o 8 computers are in the Computer Room
  - o 4 computers are in the Children's Area
  - o When school is not in session, these computers are reserved for the sole use of children
  - o 1 computer is reserved for people with physical handicaps
  - o 7 computers are in the main Library mostly for quick catalog and Internet searching
- All computers require a click-through agreement with Dunham Public Library's Internet access policy and valid library card number
- Hands-on computer tutorials available via a mobile computer lab

- Portable flash drives available for purchase at minimal cost
- Headsets available for purchase at minimal cost
- Vended printing services are available from all public access computers at minimal cost.
   o \$.10 per page for black and white copies
  - o \$.25 per page for color copies
  - Printing requires a valid Mid-York Library System library card
- Self-service photocopier services for \$.10 per page
- Fax services available
  - \$1.00 per page for both sending and receiving faxes
  - Fax number (315) 736-3265
- Federal and New York State tax forms
- Notary public services available at no charge
  - o No appointment needed
  - o Usually during normal Library hours depending on availability of staff
  - o Legal identification required
  - o Documents must be signed in the presence of the notary public
- Several community rooms available for rental at minimal or no charge
- Display cases available for community use
- Public notice bulletin boards available for community use with Information Desk approval
- Interlibrary loan services

#### **Programs for Children:**

**Teddy Bear and Me** is an on-going program of bedtime stories, crafts and snacks for ages 2 and up. This program is presented every Monday evening at 6:30 p.m. (unless the library is closed for holidays, weather or some other scheduled purpose).

**Rhyme Time** is a program of stories, rhymes, songs and finger plays that is geared toward the under 3's and their adult caregivers. There are two sessions from which to choose: Wednesdays or Thursdays at 10:30 a.m. beginning February 3 and continuing through April 15.

**Preschool Story Time** consists of stories, songs, activities and crafts for the 3 – 5 year old bracket. There are two sessions for this program as well on Tuesdays at 10:30 a.m. or Wednesdays at 1:00 p.m. beginning February 2 and continuing through April 14.

Rhyme Time and Preschool Story Time require pre-registration so please call the library at 736-9734 to do so or for additional information.

#### **Programs for Adults:**

Daily programs of community interest which are announced and promoted widely in the local media.

#### The Book Lovers' Reading Group

 Meets the third Monday of every month at 6:30 p.m. for an hour of casual discussion. Books to read are chosen by consensus. It is a relaxed group distinguished by its acceptance of the opinions of all members.

### **Dunham Public Library Friends of Poetry Plus**

Meets the first Saturday of every month at 10:00 a.m. for sharing original poetry and reading the poetry of others. All lovers of the poetic muse are invited to attend.

#### The Whitesboro Reading Group

 Meets the third Thursday of every month at 1:00 p.m. We read best sellers, classics, mysteries, historical fiction, and biographies. Each month there is a different facilitator who presents background information on that month's author and chosen title. Participants share their thoughts, reactions, questions, or insights and the discussion expands from that input.

#### **Dunham Public Library Writers' Group**

 Meets the fourth Monday of every month at 6:30 p.m. We are new writers, experienced writers, creative writers, professional writers; in other words, we are lovers of the written word looking to hone our skills and support each other with constructive feedback. Meetings are free and open to all. We have begun a Writers' Notebook of our original works. All works are published on our website with permission of the authors. http://whitesborolibrary.org/book-groups/63

### Computer and Digital Resource Instruction, Free, via a mobile computer lab:

- Computer hardware and software basics
- Getting started on the Internet
- Facilitating email
- Negotiating and exploring the Library website
- Accessing and using online newspapers and magazine resources
- Buying and selling online
- Using search engines

#### Films for the Discriminating Viewer

Facilitated by Jerome Finklestein, retired psychologist, college instructor and local film critic, our acclaimed film series enlarges your definition of a 'good movie.' Screenings are monthly on Saturdays at 2 p.m., followed by articulate and probing discussion. Consult the website for the titles and dates of forthcoming films.

#### **Genealogy Group**

The library will also be offering a group dedicated to discussions of genealogical research and family history information. This starts in October, 2012 and will be meeting on the 3rd Saturday of every month.

#### **Knitting and Crocheting Group**

There is also a knitting and crocheting group which will be meeting the first Saturday of every month at 10 a.m. Share your needlework projects here.

## **GENERAL INFORMATION**

#### **Special Education Services**

Children with special academic, social/emotional, behavioral and physical needs in our district are provided a quality education in the least restrictive environment. The Special Education Department is proud to provide services for students from age three through 21 in programs both in and out of the district. Certified members of the Special Education professional staff provide services to students addressing all of the disabling conditions identified in the New York State Commissioner's Regulations. Students with disabilities, identified by the Committee on Special Education (CSE), are provided an Individualized Education Program (IEP) and are placed in programs that include: small self-contained classrooms, resource rooms, and consultant teacher services. Students in self-contained programs are included in all special area programs and mainstreamed in academic areas of strength. The district also provides a wide range of assessments, consultations, and services which include psychiatric, psychological, counseling, speech therapy, occupational therapy, physical therapy, teachers of the hearing impaired, teachers of the visually impaired, orientation and mobility training, rehabilitation training, and vocational training, among others.

Community agencies have taken an active role in the district to aid in identifying and providing support services for students with special needs. Such agencies include: Learning Disability Association (LDA), Resource Center for Independent Living (RCIL), Central Association for the Blind and Visually Impaired, Children and Adults with Attention Deficit Disorders (CHADD), and Vocational and Educational Services for Individuals with Disabilities (VESID).

All programs and services offered are reviewed yearly by the Committee on Special Education to determine progress, effectiveness and continued need for services. For more information contact the Special Programs & Services Office at 266.3309.

#### **Gifted Program for Advanced Learners**

Whitesboro Central School provides a program for gifted and advanced learners. The Gifted Program features challenging learning experiences for students in grades three through five, both in small group and individual settings. The Cognitive Abilities Test will be used to identify gifted characteristics in children. At the elementary level, special instruction is provided in the areas of language arts, mathematics, social studies, science, and technology. At the middle school level, accelerated math and science classes are offered. Opportunities at the secondary level include: New Visions, Advanced Placement Programs, Honors Courses in English and Social Studies, Bridging Programs with area colleges, Project Lead the Way, Mentor Programs with School and Business Alliance, Regional Program for Excellence, and numerous clubs, teams and performing groups.

#### **English Language Learner Program**

The Whitesboro School District has an ELL (English Language Learner) program for all grade levels for students identified as needing such services per state regulations. The purpose of the program is to provide instruction in the English language so that English language learners can be successful in school.

ELL students and their families bring a new dimension to the classroom and community by contributing the richness of their diverse cultures.

For more information on the above programs, please contact your building principal.

## **GENERAL INFORMATION**

#### **Student Directory Information Policy**

New York state law allows school districts to release student directory information to an outside group without individual consent. Parents or eligible students have the right to refuse the release of such information by notifying Ms. Beth Ann Blynt Records Information Officer, in writing no later than October 1 of the school year. Following this response period, the District may release such information.

The Family Education and Rights Privacy Act (FERPA) defines student directory information as the following: name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height (if members of athletic teams), degrees and awards received, and the name of the educational agency or institution previously attended by the student.

#### **Policy on Attire K-12**

In the interest of promoting a learning environment free from disruption and one that adheres to New York state's standards regarding health and safety, the following guidelines will apply to the entire Whitesboro Central School student body. Attire which has the potential to cause a disturbance in the classroom, endangers the student wearing such attire or other students, or is so distractive as to interfere with the learning or teaching process will be prohibited.

The following exemplifies such attire: (1) Clothing with potential to reveal private body parts; (2) Clothing with obscene language, including expression or insignia which is obscene or libelous, or which advocates racial or religious prejudice; and (3) Clothing with graphic depiction of indecent behavior. Please note that individual schools may have additional specifications for attire requirements.

#### **Snow Days/Emergency Closings**

The decision to close schools because of adverse weather conditions is made only after the road conditions in the district are reviewed personally by district staff. The final decision is made by the Superintendent after consulting with staff that have checked conditions. The news media is then informed of the decision. If the weather is bad, please listen to the following stations:

WIBX-950 AM WOUR-96.9 FM
WRUN-1150 AM WFRG-104.3 FM
WTLB-1310 AM WOKR-93.5 FM
WADR-1480 AM WKLL-94.9 FM
YNN (Your News Now)

WUTR-TV Utica WKTV Utica WIXT-TV Syracuse WTVH Syracuse

www.wboro.org

## **Use of Surveillance Cameras in the Whitesboro Central School District**

The Whitesboro Central School District promotes student, staff and visitor safety in all District facilities, grounds and buses. In an attempt to ensure a safe and effective learning environment, the Board promotes the use of surveillance cameras when necessary in all District facilities, grounds or buses. Surveillance cameras will be used in public areas and other non-public areas such as rest rooms and locker rooms where there is reasonable expectation of privacy. Audio recordings will not be made in conjunction with the use of cameras. Such prohibition does not preclude the use of audio recordings by law enforcement or District personnel when used in accordance with their official duties and as authorized by law.



Lauren K.

## **DISTRICT MUSIC PROGRAM**

Whitesboro Central School District offers a comprehensive music program consisting of classroom music in addition to 9 choruses, 13 bands, and 11 orchestras.

Included is a brief outline of the curricular offerings and available sequences, as well as extracurricular activities and the grade level each course or activity is introduced.

#### **Classroom Music**

K-Grade 5	One 40-minute class per six-day cycle
Grades 6–8	Ten weeks per year (required of all students)

	Vocal Music
Grades 4–5	<b>Elementary Chorus</b> (elective, rehearses once per six-day cycle during the regular school day)
Grades 6–8	Parkway Chorus (elective, rehearses on day one during the
	regular school day) <b>Seventh Grade Chorus</b> (elective, rehearses day two during the
	regular school day) <b>Eighth Grade Chorus</b> (elective, rehearses day two during the
G 1 0 10	regular school day)
Grades 9–12	Ninth Grade Girls' Chorus (elective, 1 credit, rehearses daily during the regular school day)
	A'Cappella Choir (elective, full year, 1 credit, rehearses daily
	during regular school day)

Chorus or Choir, one class per week)

Voice Technique Class (elective, required for students in

#### **Instrumental Music Woodwind, Brass & Percussion**

- Grades 4–5

  Beginning Band (elective, rehearses for 40 minutes once per six-day cycle)

  Elementary Band (elective, rehearses for 40 minutes twice per six-day cycle)

  Lessons (elective, required of all band members, one lesson per six-day cycle)

  Grades 6

  Parkway Sixth Grade Band (elective, rehearses day two during the regular school day)

  Grades 7-8

  Middle School Seventh Grade Concert Band (elective)
- Grades 7-8

  Middle School Seventh Grade Concert Band (elective, rehearses day one during regular school day)

  Middle School Eighth Grade Band (elective, rehearses day one during regular school day)

  Lessons (elective, required of all band members, one lesson per cycle)
- Grades 9–12 High School Concert Band (elective, full year, 1 credit) rehearses daily during regular school day)

  High School Symphonic Band (elective, full year, 1 credit, rehearses daily during regular school day)

  Lessons (elective, required of all band members, one lesson per week)

## **DISTRICT MUSIC PROGRAM**

#### **Instrumental Music/Strings**

Grades 4–5 **Beginning Orchestra** (elective, rehearses for 40 minutes once

per six-day cycle)

**Elementary Orchestra** (elective, rehearses for 40 minutes

twice per six-day cycle)

Lessons (elective, required of all orchestra members, one

lesson per six-day cycle)

Grade 6 **Parkway Orchestra** (elective, rehearses during regular

school day)

Grades 7-8 **Middle School Orchestra** 7–8 (elective, rehearses during

regular school day)

Lessons (elective, required of all orchestra members, one

lesson per week)

Grades 9–12 **High School Orchestra** (elective for instrumental

students in grades 10-12, full year, one credit, rehearses daily

during the regular school day)

Lessons (elective, required of all orchestra members, one

lesson per week)

#### **Extracurricular Music Ensembles**

In general, most of the organizations listed meet on a regular basis after school or during the evening.

**Vocal Music** Middle School Musical (bi-yearly, 2012)

High School Musical (bi-yearly, 2013) Middle School Chorale (Grades 6–9)

High School Chamber Singers (Grades 10-12)

Various Small Ensembles (Grades 4–12)

**Instrumental Music** PEP Band (Grades 7–12)

High School Musical/Pit Orchestra

(Grades 9-12, bi-yearly, 2013)

Middle School Jazz Ensemble (Grades 6-8) High School Jazz Ensemble (Grades 9-12) Various Small Group Ensembles (Grades 4-12) High School String Quartet/Chamber Orchestra District String Orchestra (Grades 5-6) District Elementary Band (Grades 5-6)

In addition to the activities listed, students are encouraged to participate in events sponsored by the Oneida County Music Educators' Association and the New York State School Music Association. High School students often participate in the New York State School Music Association's solo and Area All-State Music Festivals. For more information regarding District Music programs, please contact the appropriate building music teacher or Music Department Chairperson.





## **DISTRICT MEAL PROGRAMS**

#### **Free and Reduced Meal Program**

The Whitesboro Central School District is offering a free and reduced meal program for Whitesboro students.

Local school officials have adopted the following family eligibility criteria to assist them in determining eligibility: children who receive free or reduced price meals are treated the same as children who pay for meals.

Families with incomes at or below the amount of money listed for their family size may be eligible for and are urged to apply for free and/or reduced price meals. They may do so by filling out the application forms sent home in a letter to parents. Additional copies are available at the principal's office in each school.

If students are not eligible now, but during the year a family member becomes unemployed, a family increases in size, or there is a decrease in household income, applications may be submitted any time during the school year to the Food Service Department.

## Income Eligibility Guidelines for Free and Reduced Price Meals

(Effective from July 1, 2013 through June 30, 2014)

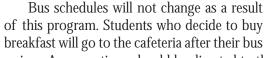
#### **Reduced Price Eligibility Scale**

Reduced Price Lunch, Breakfast

Household Size	d Annual	Month	Twice per Month	Every Two Weeks	Weekly
1	\$21,257	\$1,772	\$886	\$818	\$409
2	28,694	2,392	1,196	1,104	552
3	36,131	3,011	1,506	1,390	695
4	43,568	3,631	1,816	1,676	838
5	51,005	4,251	2,126	1,962	981
6	58,442	4,871	2,436	2,248	1,124
7	65,879	5,490	2,745	2,534	1,267
8	73,316	6,110	3,055	2,820	1,410
For each add't family member ad	+7,437	+620	+310	+287	+144

#### **Breakfast Program**

Students at Westmoreland Road, Deerfield and Marcy Elementary Schools can purchase breakfast in the school cafeteria. Breakfast can also be purchased at the High School. Breakfast includes a hot and/or cold entree, such as waffle and fruit and juice, or cold cereal and juice.





arrives. Any questions should be directed to the appropriate school principal.

Also, a reminder that WCSD is seeking a breakfast exemption for the 2013-2014 school year for the Parkway School and Hart's Hill Elementary School due to low participation in the past.

#### **WinSNAP**

Student Nutrition Accounting Program has been implemented in all of the buildings. This system makes it easier for families to monitor their child's food selections and establish a prepaid account.

#### MYLUNCHMONEY.COM

Mylunchmoney.com is a fast, easy way to pre-pay. In the mail you will receive your child's I.D. number and you will be ready to start. If you have any questions, feel free to access the FAQ's on the Mylunchmoney.com website.

#### **Full Price Meals**

Full price lunches are \$2.10. Breakfast is \$.90.

To meet mandatory regulations from the USDA, the District is forced to increase school lunch prices to \$2.10 this school year. To meet future requirements, lunch price increases will be based on the USDA Equity in School Lunch Pricing equation. The USDA requires school districts to gradually meet the national average school lunch price, which is currently \$2.46.

Prepayment of meals is advised at the elementary level. Details of the prepayment plan will be included in the packet sent home the first day of school.

## WHITESBORO CENTRAL SCHOOL ATHLETIC DEPARTMENT

#### PROCEDURES FOR DETERMINING ACADEMIC ELIGIBILITY

- I. These guidelines apply to all High School athletic activities in which students participate, and extend to any student(s) enrolled in the Middle School and participating in a High School athletic activity:
- II. It is the responsibility of teachers to provide an evaluation of students commencing with the third full week of the first semester for courses commencing that semester, and the third full week of the second semester for courses commencing that semester. Subsequently, every two weeks, a formal report will be completed by all teachers for any/all athletes who are failing during the bi-weekly report period. Reports are due to the athletic director by the close of school, Wednesday (second week of report period). The athletic director or designee will tabulate the information and be responsible for notifying the respective coach(es).
  - A. An athlete failing two or more courses will become ineligible for one week (Monday through Sunday) following the submission of the bi-weekly report. While ineligible, the student must practice and attend games, but may not participate in games.
    - 1. During the period of ineligibility, the student must meet with his/her teacher(s) to discuss those areas in which he/she needs to improve. Each teacher shall inform the respective student(s) of the area(s) in need of improvement and direct him/her in a manner to address the deficiencies in those area(s) identified.
    - 2. Prior to reporting to practice during the period of ineligibility, students must attend extra help sessions to be scheduled by the teacher(s).
    - 3. On the Friday of the week of ineligibility, the respective student must obtain a report from his/her teacher in those course(s) reported as failed. If he/she is no longer failing two or more courses, he/she shall be reinstated in the respective athletic program. If still failing at least two courses, the ineligibility shall continue for another week.

- B. The parent/guardian shall be notified in writing (form letter) by the athletic director or designee that the student is ineligible, and the period of such ineligibility. The parent/guardian shall also be notified in writing (form letter) when the student becomes eligible.
- III. Students who have been classified by the Committee on Special Education and who are failing two or more courses shall be subject to review by the teacher(s) of the failed courses and the special education teacher(s) for the respective student(s).
- IV. APPEAL PROCESS: There shall be an appeal process which, if exercised, shall commence with the student discussing/clarifying the failures with his/her teacher(s). If, after such discussion, the failure(s) continues to be in dispute, a student and his/her parent/guardian, may request a meeting with the athletic director/principal or designee and if necessary, the respective teacher. If the dispute continues at the conclusion of this stage, the parent/guardian may appeal the decision to the Superintendent or his/her designee.
- V. It shall be the responsibility of the athletic director and the respective coach(es) to provide a copy of these guidelines along with the "Contestant Policies for Interscholastic Athletics," to all students desiring to participate in athletic activities. It shall be the responsibility of the respective parent/guardian and the student to review these regulations, and sign a statement indicating that they have been received and reviewed and that the student's participation in the athletic activity will be subject to these regulations as stated.

Whitesboro Central School District Adopted: Revised: February 16, 2011

Sports Schedules: www.viewmyschedule.com

### WHITESBORO SCHOOL DISTRICT PHONE DIRECTORY

## Superintendent 266.3303

Mr. Dave Langone

## Assistant Superintendent For Learning & Accountability 266.3302

Mrs. Susan Synakowski

## Assistant Superintendent for Business/Finance

**266.3306** Mr. Paul A. Milograno

## Guidance, Counseling & Pupil Personnel Services

266.3240

Ms. Beth Ann Blynt, Director

## Information & Instructional Technology

266.3345

Mr. Adam Cleveland, Director

## Special Programs & Services 266.3309

Mr. Brian K. Bellair, Director

#### **District Clerk**

266.3301

Ms. Elsa Davis

#### **Athletics/PE/Health**

266.3215

Mr. Michael Deuel, Director

## Food Service **266.3315**

Ms. Kate Dorr. Director

## Transportation (Bus Garage)

768.9740

Mr. Andy Kirk, Director

### Facilities and Maintenance

266.3312

Mr. Kevin Storsberg, Director

#### **Teacher Center**

266.3313

## Deerfield Elementary School 266.3410

Ms. Kelli L. McGowan, Principal Nurse: **266.3414** 

## Hart's Hill Elementary School 266.3430

Mrs. Lisa Putnam, Principal Nurse: **266.3434** 

### **Marcy Elementary School**

266.3420

Mrs. Kim Newton, Principal Nurse: **266.3424** 

#### Westmoreland Road Elementary School

266,3440

Mr. David Russo, Principal Nurse: **266.3444** 

## Middle School Campus 266.3100

Mr. John Egresits Principal: **266.3110** Mrs. Sheryl Williams

Grs. 7/8 Assistant Principal: **266.3118** 

Mrs. Tammy Smith

Gr. 6 Assistant Principal: **266.3176**Guidance 6th Grade: **266.3165**Guidance 7/8th Grade: **266.3112** 

Nurse 6th Grade: **266.3164** Nurse 7/8th Grade: **266.3114** 

Attendance 6th Grade: **266.3164**Attendance 7/8th Grade: **266.3117** 

## Whitesboro High School **266.3200**

Mr. Jeffrey Kuhn,
Principal: **266.3216**Mr. Mark Frye,
Assistant Principal: **266.3230**Mr. Christopher O'Neil
Assistant Principal: **266.3228**Guidance: **266.3240**Attendance Number: **266.3233** 

Nurse: **266.3214** 

## For Emergencies **DIAL 911**

#### **Police**

**Whitestown Police**:

736.1100

**Whitesboro Police**:

736.1944

**Yorkville Police:** 

736.8331

**Oneida County Sheriff's Dept.**:

736.0141

**New York State Police:** 

736.0122

#### **Fire**

**Oneida County Fire Control**:

765.2345

**Whitesboro Fire Dept.**:

736.1238

**Yorkville Fire Dept.:** 

736.1523

#### **Other Information**

Oneida County General Information:

798.5700



#### **District Office**

67 Whitesboro Street • Yorkville, NY 13495



Dave Langone, Superintendent of Schools Susan Synakowski, Assistant Superintendent for Learning & Accountability Paul Milograno, Assistant Superintendent for Business

#### **Board of Education**

Mr. Thomas Schoen, Jr., President

Mr. Michael Head, Vice President

Mr. Edward Blake

Mr. Steve Farr

Mr. Michael Geller

Mr. John Harmon Jr.

Non-Profit
Organization
U.S. Postage
PAID
Permit #18
Whitesboro, NY 13492